

**Community Action, Inc. has helped thousands of people work towards self-sufficiency since we opened in 1965.**

**During 2011-2012 with your help....**

- We served 8,135 Clarion and Jefferson County residents.
- We assisted 1,430 Clearfield and Jefferson County domestic violence victims.
- We distributed food to 1,794 of your Clarion neighbors.
- We arranged transportation to medical appointments for 1,700 Jefferson County residents.

**COMMUNITY ACTION, INC. WISH LIST:**

- \$25** - Provides budget counseling services for one family
- \$50** - Provides clothing/holiday gifts for one child.
- \$202** - Provides assistance for one person to live in a shelter for 30 days.
- \$225** - Provides food assistance for a family of four for one week.
- \$253** - Provides heat for one month to a family not qualified for subsidy heating programs.
- \$500** - Provides a family with housing for one month.
- \$658** - Provides books and instruction to help an individual prepare to take the General Education Development (GED) Test
- \$759** - Provides one month of support to a family living in a shelter due to domestic violence
- \$1,012** - Provides a family one year of case management to help them move to economic independence.

Donations are vital to helping Clarion and Jefferson County families. Please complete this cut-out and return with your contribution. A donation can also be made through our website [www.jccap.org](http://www.jccap.org).

**105 Grace Way, Punxsutawney, PA 15767  
or 30A South Sheridan Road, Clarion, PA 16214**

YES, I/We want to support Community Action, Inc. and local families through this tax deductible gift of:

     \$25;      \$50;      \$100;      \$200;      \$500;      \$1,000;      other \$     

( ) Please use my donation where it will help most, or ( ) please use my donation for \_\_\_\_\_.

( ) I would like to volunteer my time. My interests are \_\_\_\_\_.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**Your donation may be tax deductible.**

Tax deductible means you can deduct your contribution on your federal income tax return because Community Action, Inc. is a 501(c) (3) tax exempt charitable corporation.

The official registration and financial information of Community Action, Inc. may be obtained from the Pennsylvania Department of State by calling toll free, within Pennsylvania, 1-800-732-0999. Registration does not imply endorsement.



**105 Grace Way  
Punxsutawney, PA 15767-1209**

Serving Clarion and Jefferson Counties Since 1965!

**Annual Report  
2011-2012**



**Community Action, Inc.**  
(Serving Clarion and Jefferson Counties)

[www.jccap.org](http://www.jccap.org)



**Our Mission**

To provide and coordinate activities which alleviate poverty, promote family self-sufficiency and advance community prosperity.

**Our Vision**

To be recognized as a premier organization dedicated to solving social and economic problems of the community.

## Services Provided

- ◆ **Adult Education and Tutoring**
- ◆ **Career Development**
- ◆ **Case Management**
- ◆ **Child Care Assistance**
- ◆ **Community Development**
- ◆ **Domestic Violence Prevention**
- ◆ **Energy Education**
- ◆ **Financial Literacy & Budget Counseling**
- ◆ **Food Assistance**
- ◆ **Holiday Activities, including Toys for Tots**
- ◆ **Income Tax Preparation Assistance**
- ◆ **Information and Referral**
- ◆ **Job Skills Enhancement**
- ◆ **Medical Assistance Transportation**
- ◆ **Mortgage and Rental Assistance**
- ◆ **Parenting Classes & Support Groups**
- ◆ **Senior Corps-RSVP Volunteer Opportunities**
- ◆ **Social and Economic Advocacy**
- ◆ **Shelters for Homeless and Domestic Violence Victims**
- ◆ **Utility Assistance**
- ◆ **Weatherization**
- ◆ **Youth Activities**

## Board of Directors

### Clarion County

#### Low-Income Representatives

Clara W. Belloit, Clarion Ministerium  
Lori A. Brown, Clarion County Housing Authority  
Renee Vowinkel, Pennies From Heaven

#### Elected Public Officials

Donna R. Oberlander, State Representative  
G. Butch Campbell, Clarion County Commissioner  
Tonya Sterner, Representing State Senator Mary Jo White

#### Private Sector

Judith Gardner, Clarion County Assistance Office  
Lee N. Stewart, Stewart Laboratories<sup>3</sup>  
Ronald J. Wilshire, Clarion University of Pennsylvania<sup>2</sup>

### Jefferson County

#### Low-Income Representatives

Pamela M. Johnson, Jefferson-Clarion Head Start, Inc.<sup>4</sup>  
Richard G. Fetterman, Shriners of North America<sup>1</sup>  
Steve J. Mehok, Jefferson County Housing Authority

#### Elected Public Officials

James P. McIntyre, Jefferson County Commissioner  
John S. Hallman, Representing Punxsutawney Mayor James P. Wehrle  
Samuel H. Smith, State Representative

#### Private Sector

David N. Gillespie, Banking Consultant  
Granville E. Carter, Laurel Legal Services  
Rebecca Mitchell, Jefferson County Assistance Office

<sup>1</sup> President <sup>2</sup> Vice-President <sup>3</sup> Secretary/Treasurer <sup>4</sup> Assistant Secretary

## Expense Breakdown

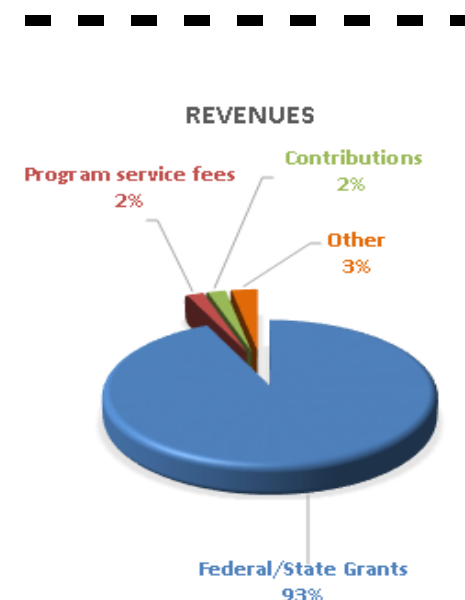
### Expenses

Advertising & Publications	\$ 11,682
Auto Expenses - Weatherization	17,972
Child Care Fees	1,387,424
Consumer Support	11,437
Consumer Transport	1,484,166
Contracted Services	72,318
Depreciation	15,589
Employee Benefits	332,046
Equipment Rental & Maintenance	7,993
Federal Taxes	20,466
Food Assistance	20,216
Funds Returned	17,448
Housing Assistance	116,936
Human Resources & Fiscal Services *	12,835
Information Technology *	36,129
Insurance	32,261
License & Registration	9,458
Meetings	2,332
Miscellaneous	8,312
Occupancy *	95,506
Payroll Taxes	126,045
PCADV Administrative Fee	5,988
Postage *	18,402
Printing & Copying *	14,968
Rental Property Expense	2,876
Salaries & Wages	1,677,033
Small Equipment & Tools	30,519
Supplies	32,704
Telephone *	39,428
Training & Technical Assistance	3,313
Travel	60,367
Utilities	26,089
Volunteer Support	8,447
Weatherization Services	633,529
<b>Expenses Total</b>	<b>\$6,392,234</b>

\* Excludes Wages & Benefits

### Revenues

Federal/State Grants	\$6,118,340
Program service fees	121,737
Contributions	132,117
Other	
Rental income	52,885
In-kind contributions	45,787
Gains/disposal of fixed assets	43,040
Investment income or loss	6,325
Technology consulting services	5,970
Miscellaneous income	34,283
Special events	1,540
<b>Total Revenues</b>	<b>\$ 6,562,024</b>



Services are provided without regard to race, color, religious creed, age, sex, ancestry, union membership, sexual orientation, gender identity, national or ethnic origin, disability, and without regard to whether the person is a victim of a violent crime (including domestic violence).

This document was financed in part by a grant from the federal Department of Health and Human Services under the Administration of the Commonwealth of Pennsylvania, Department of Community and Economic Development.

Community Action, Inc. is an Equal Opportunity Employer.

## Self-Sufficiency Award Winner



On May 10, 2011, Mechelle Baughman came to Community Action, Inc. (CAI) seeking food assistance. A CAI case manager assessed Mechelle's family needs. Mechelle revealed she lost her job of three years in April 2011, and finding work was her immediate goal. The case manager encouraged Mechelle to enroll into CAI's Comprehensive Self-Sufficiency Project; she enrolled June 7, 2011.

Mechelle's interests, skills, and education were evaluated, and her case manager assisted Mechelle update her resume and participate in mock interviews with a CAI Board Director. The Board Director provided Michelle encouragement and valuable job seeking advice. Mechelle's case manager assisted her obtain work clearances and suitable interview clothing.

Mechelle had a 2006 misdemeanor she believed was discouraging employers. In August 2011, she was referred to Laurel Legal Services who is working with the Public Defender's Office to her expunge her record.

Mechelle's perseverance to find employment and become self-sufficient was successful! She obtained a full-time job she enjoys, and her income will assist the family eliminate their mortgage and afford another vehicle.

Mechelle stated, "I wish everyone in this Community could know about Community Action, Inc. The Organization stayed with us until I found a good, secure job, and now our future is brighter because they were always there. Community Action, Inc. gave me the courage to first of all, not feel alone, and secondly, to know that it is possible to make a secure life for my family."

## From Our President and Executive



**Richard G. Fetterman**  
Board President

Since 1965, Community Action, Inc. has been helping families overcome barriers, accept personal responsibility, and become economically independent community members. Our work also includes advancing community prosperity through community development and advocating social and economic fairness.

Our successes are attributed to our community partnerships and the hard work and dedication of our Board and Staff. Community Action is committed to identifying and solving social and economic problems and remaining relevant by adapting and being responsive to community needs.



**Robert A. Cardamone**  
Executive Director

### Community Action's National Goals

- Low-income people become more self-sufficient.
- Conditions in which low-income people live are improved.
- Low-income people own a stake in the community.
- Partnerships among supporters and providers of services to low-income people are achieved.
- Agencies increase their capacity to achieve results.
- Low-income people, especially vulnerable populations, achieve their potential by strengthening family and other supportive services.

